



## EROSION PREVENTION AND SEDIMENTATION CONTROL PERMIT APPLICATION For Non-Single Family Residential Development

**Permit Applicant's Information:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Rep. Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Site Address (or Tax lot): \_\_\_\_\_

**Site Steward – Person responsible for erosion and sediment control for the duration of the project**

Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

EC Permit #: \_\_\_\_\_

City Project File #: \_\_\_\_\_

City Permit #: \_\_\_\_\_

Site Size (Acres): \_\_\_\_\_

See Public Works Engineering Services Fee Schedule for applicable EC fees. City of Oregon City webpage:

<https://www.orcity.org/1088/Engineering-Fees>

Discount for permit fee if CESCL credentials are provided.

Plans Approved: \_\_\_\_\_ Date: \_\_\_\_\_

(Approved application serves as permit)

Permit Issued By: \_\_\_\_\_

Plans Denied (Date): \_\_\_\_\_

Reason(s) for Denial: \_\_\_\_\_

\_\_\_\_\_

**Information to be included on Site Plan (Plans shall be submitted for review):**

- Once approved, plan set shall bear a signature (as allowed by applicable Oregon Administrative Rule) of the Professional Engineer or Landscape Architect who prepared the plans. License may not be necessary for ESCP.
- Plan sheet size shall be no smaller than 11" x 17". Scale: no smaller than 1" = 100', recommended 1" = 50'.
- The name, address, and phone number of the project owner.
- The name, address, and 24-hour contact number(s) of the designated emergency contact person.
- The name, address, phone number, cell phone number, fax number, and e-mail address (if available) of the site steward responsible for erosion control at the project site throughout the project duration (that is site clearing and grubbing through permanent vegetation establishment).
- The name, address, phone number, and license number of the Project Engineer and/or Project Landscape Architect (who prepared the plans).
- Property lines.
- Existing topography and finish grade.
- Soil types, together with the location of any soil test pits or infiltration test sites.
- Clearing and grubbing limits.
- Location of all structures.
- Location of all existing and proposed channels, swales, or drainage pipes which either convey offsite stormwater through, or route stormwater around the construction area. Identify the nearest receiving stream.
- Location of all proposed erosion and sediment control facilities.
- Details of all proposed erosion and sediment control facilities.
- Phasing of erosion and sediment control work indicated on the plans.
- Methods of filtering discharge and controlling sediment from dewatering operations.
- When sedimentation ponds are proposed at least one cross section detail shall be shown.
- Details and notes for mulching and revegetation. Also include detailed planting procedures, topsoil requirements, seed/plant specifications, and plant maintenance specifications.
- A detailed listing of the construction sequences, when necessary to define the work.

20. Stormwater discharge points clearly identified with City-approved sediment barrier/traps and maintenance procedures detailed for all project phases. Subdivisions shall not connect stormwater piping to an offsite system without an effective sediment barrier/trap. Sediment barrier/trap shall remain functional until the final building permit receives final inspection for occupancy and landscaping is substantially complete on 80% of the lots within the stormwater systems drainage area. Concurrence with the City Engineer is required before abandoning of the sediment barrier/trap.
21. Location of project information sign posted at all times so that it is visible and readable from the public right-of-way near the main property access. The sign will identify the following project information:
  - Oregon City permit number or identification
  - Name and phone number of the permit holder
  - Name, phone number, cell phone number, fax number, and e-mail address (if available) of the site steward responsible for erosion and sediment control throughout the project duration

**Describe proposed erosion control facilities:**

(Also show locations of erosion control facilities on site plan – include details with plan)

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**Describe mulching and revegetation plan:**

(Also show limits of mulching and revegetation on site plan)

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**Describe method of protection of nearest downstream catch basin:**

(Also show location of catch basin and proposed protection devices on site plan)

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**NOTICE**

- Materials tracked into streets shall be cleaned up prior to the close of each workday by means of dry sweeping (e.g. with a broom &/or shovel). Materials shall not be washed down the road into the storm system or water bodies.
- The following will result in an enforcement action by the City:
  1. Visible or measurable erosion resulting in off-site sediment transport.
  2. Failure to maintain the project information and address signs in a readable condition.
- Protective devices located at catch basins shall be maintained throughout the duration of the project.

**CONSENT STATEMENT**

I authorize a representative of the City of Oregon City to enter upon the property for which I have applied for permit, for the purpose of making inspections.

**Signature of Authorized Agent or Owner:**

X \_\_\_\_\_

Date \_\_\_\_\_