



## Community Development – Planning

695 Warner Parrott Road | Oregon City OR 97045  
Ph (503) 722-3789

### Street Tree Removal and Replacement Application

Staff Only:  Approved  Additional Review Required  Denied

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ PERMIT #: \_\_\_\_\_

# of Trees to be Replanted: \_\_\_\_\_ Replanting Timeline: \_\_\_\_\_ #of Trees for Fee-In-Lieu: \_\_\_\_\_

Notes: \_\_\_\_\_

Addenda Included?  Yes  No Map Included?  Yes  No

***Please fill out this application as completely as possible. The more complete your application is, the more quickly it may be processed.***

Site Address and/or Clackamas County Map & Tax Lot #: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Company: \_\_\_\_\_

CCB# \_\_\_\_\_ Metro or Oregon City Business License # \_\_\_\_\_

I agree to comply with City of Oregon City Code **Chapter 12.08 - PUBLIC AND STREET TREES** regarding street tree removal and replacement. I agree to hold harmless the City of Oregon City, its agents, officers, and employees for any damage or injury caused by planting, placement, maintenance, or removal of street trees. I understand that as the abutting property owner, I shall be responsible for the maintenance of street trees and planting strips and that I shall be solely liable for any damage. I understand that replanting is a condition of removing street trees and that the City of Oregon City may require greater than 1:1 replacement pursuant to the adopted code. I understand that I am responsible for the successful establishment of the replanted trees.

Property Owner Name (printed)

Date

Property Owner Signature

#### Applicable Overlays and Designations

Geological Hazards Overlay  Heritage Tree  Natural Resource Overlay  None

You can get your property report showing overlay information at: [www.orcity.org/maps/ocwebmaps](http://www.orcity.org/maps/ocwebmaps)

**1. How many trees would you like to remove?** \_\_\_\_\_

Trees that are approved for removal must be removed fully to the ground level.

**2. How wide is the planter strip you're removing the trees from?** \_\_\_\_\_

Planter strip width is measured between the inner edges of the curb and sidewalk.

**3. Will any traffic lanes be blocked for the removal to occur?**  Yes  No

If no, please skip to question 4. If yes, an additional permit is required. Please contact Public Works at [ocpublicworks@orcity.org](mailto:ocpublicworks@orcity.org) or 971-204-4601.

If applicable, once obtained, provide your Right of Way permit number here: Permit # \_\_\_\_\_

#### 4. What is the reason for the street tree removal?

Street tree removals are sometimes necessary. Please tell us why you're proposing to remove yours.

I want to remove a tree or trees (Check all that apply):

**From a planter strip that is three (3) feet wide or less OR is on the Nuisance Plant List.**

Number of such trees to be removed: \_\_\_\_\_

Please complete **Addendum A: Exemptions.**

**That is dead, diseased, or hazardous.**

Number of such trees to be removed: \_\_\_\_\_

Please complete **Addendum B: Dead, Diseased, and Hazardous street trees.**

**That is lifting the sidewalk by 1/4 inch or more.**

Number of such trees to be removed: \_\_\_\_\_

Please complete **Addendum C: Street trees lifting the sidewalk.**

**That is not in one of the categories above.**

Number of such trees to be removed: \_\_\_\_\_

Please complete **Addendum D: Elective street tree removal.**

#### 5. Street tree replacement plan

*In most cases, you must replace the street trees you remove. Is sufficient replanting space available?*

All trees planted in the right-of-way are required to be planted:

- 20 feet from a street intersection (measured from edge of pavement)
- 15 feet from streetlights
- 5 feet from all public utilities (i.e., sewer, storm, and water lines, utility meters, etc.)
- 5 feet from fire hydrants
- In a planter strip a minimum of 2.5 feet wide.

**I am unable to plant replacement trees in the planter strip abutting my property.**

*Please complete **Addendum E: Replanting Alternatives***

#### 6. Please include a map showing:

- 1) The location of the trees you are removing, and
- 2) The proposed locations of the replacement trees you will be planting.

#### 7. You can submit your application either:

- Through our portal: **Online Submittal of Land Use Applications | Oregon City, OR**
- By emailing a complete packet to **ocplanning@orc.org**
- By visiting our Customer Service counter at 695 Warner Parrott Rd, Monday through Thursday 9am to 4pm.

## Example of Tree Planting Plan

(Please create your own plan, this is just an example)

You can find an aerial photo of your property at: [www.orcity.org/maps/ocwebmaps](http://www.orcity.org/maps/ocwebmaps)

