



Addendum 13: Transitory Food Cart

Type I Minor Site Plan & Design Review

This addendum is required for mobile food carts that are located on private property for less than 5 hours in a 24-hour period.

The following provisions apply to mobile food carts not located within a building. The provisions do not apply to permanent food cart locations (i.e. pods), indoor mobile food carts or mobile food carts allowed pursuant to a special event permit issued by the City.

| Requirements | Check if YES | Check if NO | Check if No Change Proposed | Staff Confirmation |
|---|--------------|-------------|-----------------------------|--------------------|
| Food Cart is located on Private property. <i>Note: Mobile food carts may not be located within the right-of-way, except as approved by the City Engineer.</i> | | | | |
| Food cart will be located on private property for five hours or less in a 24-hour period. | | | | |
| Food cart will only sell food items (food, beverages and associated items). <i>Mobile food carts may not sell cannabis, in any form.</i> | | | | |
| The food cart has a valid Oregon City or Metro Regional Business License. <i>More Info: https://www.orcity.org/258/Business-Licensing</i> | | | | |
| There are other transitory mobile food carts on the property. If yes, confirm that there will be no more than 3 at any one time. | | | | |
| The property will maintain the minimum number of parking spaces and minimum drive aisle widths onsite for the other approved uses on the property with the food cart parked onsite. <i>Please refer to OCMC 17.52 to determine the minimum number of parking spaces required.</i> Minimum # of Parking Spaces: _____ Maximum # of Parking Spaces: _____ Drive Aisle Width: _____ ft | | | | |
| Does the location of the food cart result in a reduction of landscaping less than the minimum site and parking lot requirements? <i>If yes, complete Addendum 4: Landscaping</i> | | | | |
| The food cart will maintain continuous compliance with applicable federal, state and city standards. <i>NOTE: violations may be subject to Code Enforcement standards.</i> | | | | |

| Requirements | Check if YES | Check if NO | Check if No Change Proposed | Staff Confirmation |
|---|--------------|-------------|-----------------------------|--------------------|
| Is there any mechanical equipment external to the food cart that requires HVAC or electrical permits? <i>If yes, complete Addendum 8: Mechanical Equipment</i> | | | | |
| Are any of the following PROHIBITED exterior building materials proposed? Vinyl or plywood siding (including T-111 or similar plywood) Glass block or highly tinted, reflective, translucent or mirrored Glass (except stained glass) as more than 10% of the Building façade Corrugated fiberglass Chain link fencing (except for temporary purposes such as a construction site, gates for a refuse enclosure, stormwater facilities, or when located on properties within the General Industrial District). Crushed colored rock or crushed tumbled glass Non-corrugated and highly reflective sheet metal Tarps, except for the protection of outside storage | | | | |
| Are there any other temporary structures proposed for the site, such as pop-up tents (not including tables, benches or chairs)? <i>If yes, complete Addendum 11: Temporary Structure</i> | | | | |

Public Works – Development Services. Call 503-496-1560 with questions.

| Requirements | Check if YES | Check if NO | Check if No Change Proposed | Staff Confirmation |
|--|--------------|-------------|-----------------------------|--------------------|
| Food cart complies with the Stormwater and Grading Design Standards. If no, is it exempt? | | | | |

Wastewater Holding Tanks

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|---|--|--|--|--|
| Food cart will be connected to individual wastewater holding tanks at all times. | | | | |
| The wastewater tanks are at least 10% larger in capacity than the water supply tank and are sloped to a drain that is one inch in diameter or greater and is equipped with a shut-off valve. | | | | |
| Does the food cart only sell beverages where most of the potable water supply is used in the product (coffee, soda)? If yes, is the wastewater retention tank at least half of the volume of the potable water storage tank? | | | | |

| Requirements | Check if YES | Check if NO | Check if No Change Proposed | Staff Confirmation |
|--|--------------|-------------|-----------------------------|--------------------|
| The waste disposal connections for servicing the food cart are a different size or type than those supply potable water to the unit. | | | | |

Potable Water

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| Food cart has a connection to a potable water tank at all times. | | | | |
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Wastewater Discharge

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| Communal discharge tanks are proposed. If yes, they will be owned and serviced by an Oregon Dept of Environmental Quality licensed pumper. | | | | |
|---|--|--|--|--|

Note: There may be more information required once your application has been reviewed.