



Type I Minor Site Plan & Design Review

Staff use only:

File #: _____ Reviewed by: _____ Date: _____

Approved

Approved with Conditions

Denied

Notes: _____

Applicant Name: _____ Phone #: _____ Email: _____

Company: _____ CCB #: _____ Business License #: _____

Owner Name: _____ Phone #: _____ Email: _____

Owner Signature: _____ Date: _____

I hereby acknowledge that what results from my project will be properly maintained. (required for approval)

Site Address: _____ Clackamas Co. Map/Tax Lot #: _____

Project Description: _____

Zoning: _____ Current Use of the Property: _____

Are you proposing a change in use of the property? Yes No

Review Items: (check all that

- Exterior Building Façade Changes Complete **Addendum 1**
- Building Additions* Complete **Addendum 2**
- Parking Lot Changes* Complete **Addendum 3**
- Landscaping Changes Complete **Addendum 4**
- Tree Removal Complete **Addendum 4b**
- Outdoor Lighting Alterations Complete **Addendum 5**
- Pedestrian Circulation Changes Complete **Addendum 6**
- Fences, Hedges, Walls, Retaining Walls ... Complete **Addendum 7**
- Mechanical Equipment Installations Complete **Addendum 8**
- Refuse Enclosure Projects Complete **Addendum 9**
- Bicycle Parking Changes Complete **Addendum 10**
- Temporary Structures Complete **Addendum 11**
- Demolition Projects Complete **Addendum 12**
- Food Carts (Mobile Food Units)* Complete **Addendum 13**
- Outdoor Dining & Retail Complete **Addendum 14**

Addenda Required:

Other Review Items:

- Re-Roof Only ... Complete **Re-Roofing Addendum**
- Repair Work Only ... Complete **Repair Addendum**
- ADA Facility Installations, Upgrades, or Changes
- Shared Parking Agreements
- Phased Subdivision or Occupancy Plan for issuance of and early Certificate of Occupancy for when full development is not yet constructed*

**Item may require an Extended Review.*

An Extended Review or a review of 3 or more Addenda will incur additional fees.

Consult the [Planning Fee Schedule](#) for more information.

Consult the [Guide to Addenda](#) to determine what documents are required for submission of a complete application.



Community Development – Planning

695 Warner Parrott Road | Oregon City OR 97045

Ph (503) 722-3789

Applicable Overlay Zones

Please identify all overlay districts identified on your Property Zoning Report. The presence of an overlay district may require public review in a Type II Minor Site Plan and Design Review process.

<input type="checkbox"/> Designated Historic Property	<input type="checkbox"/> Historic Overlay District	<input type="checkbox"/> Barlow Trail Corridor
<input type="checkbox"/> Willamette River Greenway Overlay District	<input type="checkbox"/> High Water Table	<input type="checkbox"/> Geologic Hazards Overlay District
<input type="checkbox"/> Flood Management Overlay District	<input type="checkbox"/> Natural Resources Overlay District	<input type="checkbox"/> Not Applicable

Does this application relate to other Building or Planning permits or reviews? **Not Applicable**

Please list all Building Permits or Planning files associated with this property and project:

I have included the following items with my Type I Minor Site Plan & Design Review application:

Check all that apply.

- Site Plan (Required. See our webpage "[How To Draw a Site Plan](#)" for more information)
- Elevation drawings
- Vicinity Map
- Photos
- Required Addenda
- Other _____

Additional Questions:

1. Does the location of the proposed development include any public easement? Yes No

Contact Public Works to attain any required permits. Public Works permit #: _____

2. Does the proposal include any work within or projections over the right-of-way? Yes No

Contact Public Works to attain any required permits. Public Works permit #: _____

3. Does the proposal include utility work or changes to stormwater facilities? Yes No

Contact Public Works to attain any required permits. Public Works permit #: _____

Public Works Development Services: 971-204-4601 or ocpublicworks@orccity.org

Staff use only:

Is the project eligible for Type I Site Plan and Design Review? Yes No Initials _____

Notes: _____

Note: There may be more information required once your application has been reviewed.