

City of Oregon City  
**POLICY**

**VERIFICATION OF BUILDING SETBACKS**

**Division Responsibility:** Planning/Building

**Action Required:** Planning: review; Building: inspect & approve

**Desired Outcome:** Verify compliance to City Zoning Requirements.

**PROCEDURE:**

1. All building site plans will be reviewed by the Planning Department to ensure compliance to zoning requirements.
2. New building permit files will be routed to the Planning Department for review prior to the building plan review.
3. Upon completion of the planning review the plans shall be returned to the Building Department. The maximum 10 day review time for simple single family plans will not start until the plans are returned from the Planning Department.
4. The required setbacks will be clearly indicated by the Planning Department on the site plan.
5. Building setbacks will be verified by the Building Inspector at the time of footing inspection. All property lines shall be strung or the footings shall be marked by a registered surveyor.
6. All dimensions must be verified as approved on the site plan prior to the placement of concrete.