



Request for Certificate of Occupancy/Certificate of Completion

City of Oregon City – Community Development Department
 695 Warner Parrott Road Oregon City, OR 97045
 T: 503-722-3789 | F: 503-722-3880 | E: permits@orc.city.org

Permit #:

ALL PERMITS MUST BE FINAL BEFORE A CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLETION IS ISSUED.

TYPE OF WORK	OFFICE USE ONLY
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Other:	Date Received: Received By:

Site Address: OREGON CITY, OR 97045

Subdivision: Lot #:

PROPERTY OWNER	APPLICANT
Name:	Contact Name:
Address:	Address:
City:	City:
State: Zip:	State: Zip:
Phone:	Phone:
E-mail:	Email:

	Date of Final	List Permit # Below		Supplemental Forms: Commercial & Residential		
		Commercial	Residential	Item	Recv'd	Initials
Main Building						
Mechanical				Special Inspection Letter		
Electrical				Elevation Certificate		
Plumbing				NFPA Acceptance Letter 13		
Landscaping				NFPA Acceptance Letter 72		
Fire Suppression				Low Voltage Signatures		
Fire Alarm				Energy Path		
Erosion				Moisture Content Form		
Right-Of-Way				Duct Acceptance Test*		
Planning File				Recorded Covenant		
				Planning Conditions of Approval		
				Subcontractor List		
				Certificate of Lighting Fixtures		
				Backflow Report		
				Business License		

City Staff Approvals & Conditions – Office Use Only

	Building	Planning	Dev. Services	Finance	Permit Tech
Initials					
Date					

Special Conditions:

**Not required for homes, regardless of Energy Path selected, submitted on or after April 1st 2018*