Transmittal Sheet
City of Oregon City – Community Development Department
695 Warner Parrott Road, Oregon City, OR 97045
T: 503-722-3789 | F: 503-722-3880 | E: permits@orcity.org

PERMIT NUMBER

Type of Work:	*Office Use Only*
☐ Residential ☐ Commercial ☐ Demolition ☐ Other:	Date Received:
☐ Interior ☐ Exterior ☐ Interior & Exterior	Received By:

Category of Submittal:
☐ Fire Life Safety ☐ Mechanical ☐ Plumbing ☐ Structural ☐ Electrical ☐ Other:

Job Site Information & Location	
Address:	Lot #
OREGON CITY, OREGON 97045	Suite #
Project Name:	
Directions to Job Site:	
Subdivision:	Tax Map:

Description of Items Submitted

Contact Person	Fees (If Applicable) – *Office Use Only* Please refer to fee schedule.	
Business Name:		
Contact Name:	Building	
Address:	Planning	
City/State/Zip:	Tech	
Phone #:	Admin	
Email:	Total Due:	
Authorized Signature:		

Staff Approvals and Conditions *(Office Use ONLY)*

	Intake	Building	Planning	SDC Sent	SDC Rcvd	Issued
Initials:						
Date:						

Special Conditions: