



COMMERCIAL MECHANICAL AFFIDAVIT FOR REPLACING ROOF MOUNTED HVAC UNITS

(Without Plans)

Submittal of TYPED form by Fax, Email (permits@orc.org) or Over the Counter

| PROJECT INFORMATION | | | |
|---------------------|--|--------------|-----------------------|
| Project Name: | | Permit # BM- | Date: |
| Project Address: | | | Oregon City, OR 97045 |
| Scope of Work: | | | |
| Contact Person: | | Company: | |
| Phone: | | Fax: | |
| Email: | | | |
| Address: | | City: | State: |
| | | | ZIP: |

I, _____, Oregon Construction Contractors Board No. _____, certify the following is true and reasonably defines the scope of work for this project:

Check One That Applies: *Existing Curb to Remain * New Curb to be Installed

- The existing roof mounted HVAC unit (to be removed) has a total weight of _____ pounds.
- The proposed roof mounted HVAC unit (replacing the existing unit) has a total weight (weight includes new unit, new transition curbs, economizers, and all other component weights) of _____ pounds. The proposed unit's weight must be equal to or less than the existing unit.
- The existing roof mounted HVAC unit (to be removed) has a total height of _____ inches.
- The proposed roof mounted HVAC unit (replacing the existing unit) has a total height of _____ inches. The proposed unit's height cannot be substantially taller than the existing unit.
- The proposed roof mounted HVAC will be located in the same location as the existing unit being replaced.
- The installation shall comply with the current adopted edition of the Oregon Mechanical Specialty Code.
- The proposed work shall not be concealed until inspected and approved.

**This affidavit does not eliminate the need at the time of inspection in the field for: attachment of unit to existing curb details; attachment of unit to new curb and new curb to structure details; an engineered design for unit anchorage to existing curb or anchorage of unit to new curb and new curb to structure for units weighing over 400 pounds; plans and details for unit locations; unit cut sheets; SEER/EER ratings, curb connections; smoke shut-down; etc. If multiple units are involved, list them below:*

| | |
|------------------------------------|------------------------------------|
| Existing Unit Weight: _____ Pounds | Existing Unit Weight: _____ Pounds |
| Existing Unit Weight: _____ Pounds | Existing Unit Weight: _____ Pounds |
| Existing Unit Weight: _____ Pounds | Existing Unit Weight: _____ Pounds |
| Existing Unit Weight: _____ Pounds | Existing Unit Weight: _____ Pounds |

In addition, I understand the following is required at the time of permit application submittal:

- A completed Mechanical Permit application.

A copy of all the applicable information shall be available on the job site for all inspections.

Signature: _____

Date: _____