

Revised June 29, 2015

## **OREGON CITY BUILDING DIVISION / CLACKAMAS FIRE DISTRICT 1**

### **GUIDELINES FOR REVIEWS & INSPECTIONS**

1. Subdivision review for Fire Dept. Access and fire hydrant locations.
  - A. CFD will review and make comments to Planning Dept. and will attend Pre-Apps when necessary.
  
2. Commercial Buildings:
  - A. CFD will do courtesy review on Engineering Dept. plans at early stages of the project.
  - B. CFD will review civil drawings on Building Permit plans with plans examiner for fire department access, fire hydrant and FDC locations. CFD requests a \*fire access and water supply plan sheet and pdf version of same sheet prior to permit issuance.
  
3. Underground Fire Lines (private):
  - A. Building Dept. and CFD will both inspect jointly.
  
4. Fire Sprinkler Plan Reviews:
  - A. CFD will review new systems and major modifications or additions to existing systems with plans examiner.
  - B. Plans examiner will review residential and minor commercial reviews. (Small tenant improvement modifications etc.)
  
5. Fire Sprinkler Flush Tests:
  - A. Building Inspectors may perform flush tests. CFD would like to be involved if possible. (Alert water purveyor when flowing water.)
  
6. Fire Sprinkler Hydrostatic Tests:
  - A. Building Inspector may perform hydrostatic tests. CFD would like to be involved if possible.
  
7. Fire Sprinkler Final Inspections:
  - A. Building Inspector and CFD will inspect new systems and major modifications or additions.
  - B. Building Inspector will perform inspections on minor modifications and additions

8. Fire Alarm Plan Reviews:
  - A. CFD will review new systems with plans examiner.
  - B. Plans examiner will review minor modifications to existing systems.
  
9. Fire Alarm Inspections:
  - A. Building Inspector and CFD will inspect all new systems and major modifications.
  - B. Building Inspector will inspect modifications and additions to existing systems. (Tenant Improvements)
  
10. Commercial Building Final Inspections:
  - A. Building Inspector and CFD will inspect new buildings and major remodels or additions.
  - B. Building Inspector will inspect Tenant Improvements and small commercial buildings. Building Inspectors will ensure that portable fire extinguishers are provided as per Fire Code requirements.
  
11. Type I Commercial Cooking Hoods and Fire Suppression Systems:
  - A. Building Inspectors and CFD will inspect hood and fire suppression systems.

CFD is also available for other plan reviews, inspections or consultations when deemed necessary by Building Division staff.

\*Fire Access and Water Supply Plan Sheet to show fire apparatus access, fire lanes, fire hydrants, fire lines, available fire flow, fdc location if applicable, building square footage and type of construction. In addition, CFD requests the fire flow/hydrant worksheet to be filled out and attached. Found on CFD's website at <http://www.clackamasfire.com/newconstruction.html>