



MEMORANDUM

To: Mayor Neeley and City Commissioners
Cc: Department Directors
From: David W. Frasher, City Manager *D.F.*
Re: Goal Setting Retreat
Date: November 19, 2012

On January 11th and 12th, the Commission and Staff will come together to establish goals for the next two years. The event will be facilitated by Joe Hertzberg of Decisions-Decisions, who assisted the Commission throughout the goal setting process last year. We have been laying the groundwork toward a biennial budget, the timing of which will now be aligned with the election cycle and the fiscal year to be most effective. Most of the priorities in the 2011-2012 Goals booklet are multi-year objectives with annual "milestones" listed to help direct our efforts. We will be asking the Commission to review and affirm the "Goals" and to reach consensus on new priorities and milestones, some of which may be carried over from previous years and many of which may take two years or more to complete.

Attached to this memo are three documents: 1) the "2012 Goals and Priorities" booklet as a reference, 2) a current "Goals Progress Report" to provide an overview of our progress, and 3) a list of items/updates/changes that Staff proposes for the "Goal Setting" on January 11th & 12th. At the end of this third document you will find spaces for Commission members to suggest items for this event. Please review the Staff recommended list first. You may find that the Staff has already included all of the items you are concerned about. If not, as you did last year, please list any suggested items on the back page, along with any supplemental information you wish to include. Keep in mind that our resources are limited and that items may need a sustainable funding source to be achieved. It is important that you complete your suggestions by Wednesday, December 5, 2012 so we have time to plan accordingly. Once we have input from Commission members, we will create a draft agenda for the "Goal Setting".

Thank you in advance for taking the time to review these materials and for your commitment to help guide the future of Oregon City. Please let me know if you have any questions.