

C. RELATIONS WITH OTHER COMMISSIONS, OUTSIDE AGENCIES AND THE GENERAL PUBLIC

1. Other Boards/Committees

There are enormous benefits when boards, commissions, and committees work together on projects or investigations. Besides the advantages of time and energy savings, a board's work can reflect a more accurate blend of community sentiment when efforts are made to coordinate in order to deal with overlapping subject matter.

When one board recommends an action to the City Commission relating to a sphere of interest of another board/committee, the other involved boards shall be notified and given an opportunity to comment before any reports are forwarded to the City Commission. Referrals for information or review of proposals from one board/committee to another are transmitted through the respective staff contact for each board/committee.

In order to develop a useful liaison between boards, each board should determine which other bodies regularly deal with overlapping subject matter. Boards which regularly overlap on each other's activities should request agendas, minutes and relevant reports from each other. Boards which do not ordinarily relate need not routinely communicate with each other, but where an issue arises which is of concern to both, the two should review the issue with each other before submitting a report to the City Commission.