



MARIJUANA BUSINESS LICENSE SUPPLEMENTAL QUESTIONNAIRE – PAGE 1 OF 2

Please complete this supplemental questionnaire and attach it to your Business License application form. This form can be found online at <http://www.orcity.org/economicdevelopment/business-licenses>. Applications must be filled out completely. Incomplete applications will expire if not completed within 90 days. In the event a license application expires, the applicant may reapply for the business license.

Before submitting an application for a business license, please contact Community Development at (503) 722-3789 to verify that your business is a permitted use within the zone you are located in, and whether land use approvals are required. To determine the zoning of the property where the business is located, visit <https://webmaps.orcity.org/galleries/queryZoning/index.html>. To locate potential marijuana business locations, use the Marijuana Business Regulation app at <https://maps.orcity.org/galleries/appsPublic/index.html>

Business Address:	Map and Tax Lot #:
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General Questions

1. What is the proposed marijuana business use? Please describe:	Retailer	Processor	Producer	Wholesale	Laboratory
2. What is the current zoning of the property?					
3. What is the current use of the property?					
4. Is the proposed business a permitted use in the zone?					Yes No
5. Have you completed the OLCC LUCS form (Land Use Compatibility Statement)					Yes No
6. Is a change in land use occurring with the proposal (e.g. Residential to Commercial / Retail)? Please describe:					Yes No
7. The following land use approvals may be required for new development, exterior alterations or changes of use Application Forms are available at http://www.orcity.org/planning/planning-application-forms					
<ul style="list-style-type: none"> • Site Plan and Design Review - See http://www.orcity.org/planning/site-plan-and-design-review-resources • Type I – Minor • Type II – Minor • Type II – Full • Other (Please describe): 					
8. If a Type II land use approval is required, have you applied for a pre-application conference?					Yes No

OCMC 17.54.110(C) – Location Restrictions

Refer to on-line Marijuana Business Regulation map at <https://maps.orcity.org/galleries/appsPublic/index.html> for allowable marijuana business locations. Please download and provide map of location. Is the location:

1. Within 250 feet of any public parks, licensed child care and day care facilities, and public transit centers?	Yes	No
2. Within 1000 feet of a public elementary or secondary school for which attendance is compulsory under ORS 339.020, or a private or parochial elementary or secondary school, teaching children as described in ORS 339.030(1)(a), or the property located at Clackamas County Map 3-2E-09C, Tax Lot 800 (Clackamas Community College)?	Yes	No
3. Within 1000 feet of another marijuana retailer?	Yes	No

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Evidence of Compliance with all applicable codes and standards will be required prior to final issuance of a Business License. Please identify the status of any applicable permits or approvals. Please provide permit #'s if available:

OLCC License: # _____	SUBMITTED	IN PROCESS	APPROVED
LOCAL BUILDING PERMITS (Obtain from Building Division)			
Building Permit # _____	SUBMITTED	IN PROCESS	APPROVED
Electrical Permit # _____	SUBMITTED	IN PROCESS	APPROVED
Mechanical Permit # _____	SUBMITTED	IN PROCESS	APPROVED
Plumbing Permit # _____	PENDING	IN PROCESS	APPROVED
LOCAL LAND USE APPROVALS (Planning Division)			
OLCC Land Use Compatibility Statement	SUBMITTED	IN PROCESS	APPROVED
Site Plan and Design Review	SUBMITTED	IN PROCESS	APPROVED
Other _____	SUBMITTED	IN PROCESS	APPROVED

OCMC 17.54.110(D) – Standards of Operation

1. Compliance with Other Laws. All marijuana businesses shall comply with all applicable laws and regulations, including, but not limited to, the development, land use, zoning, building and fire codes.
2. Registration and Compliance with State Law. The marijuana business's state license or authority shall be in good standing with the Oregon Health Authority or Oregon Liquor Control Commission and the marijuana business shall comply with all applicable laws and regulations administered by the respective state agency, including, without limitation those rules that relate to labeling, packaging, testing, security, waste management, food handling, and training.
3. No portion of any marijuana business shall be conducted outside, including but not limited to outdoor storage, production, processing, wholesaling, laboratories and retail sale, except for temporary ingress and egress of vehicles, persons and materials associated with the permitted use.
4. Hours of Operation. Operating hours for a marijuana business shall be in accordance with the applicable license issued by the OLCC or OHA.
5. Odors. A marijuana business shall use an air filtration and ventilation system that is certified by an Oregon Licensed mechanical engineer to ensure that all odors associated with the marijuana is confined to the licensed premises to the extent practicable. For the purposes of this provision, the standard for judging "objectionable odors" shall be that of an average, reasonable person with ordinary sensibilities after taking into consideration the character of the neighborhood in which the odor is made and the odor is detected.
6. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
7. Secure Disposal. The facility must provide for secure disposal of marijuana remnants or by-products; marijuana remnants or by-products shall not be placed within the marijuana business's exterior refuse containers.
8. Drive-Through, Walk-Up. A marijuana business may not have a walk-up window or a drive-through.
9. The facility shall maintain compliance with all applicable security requirements of the OLCC including alarm systems, video surveillance, and a restriction on public access to certain facilities or areas within facilities.

Your signature below indicates that you acknowledge and agree to the standards listed in OCMC 17.54.110.

SIGNATURE:

PRINTED NAME:

DATE:

STAFF USE ONLY BELOW THIS LINE:

Additional Permits or Information Required:
