



## ADDENDUM A: VENDOR LIST

Every special event that involves vendor services or participation must provide a list of vendors.

All vendors conducting business inside the City Limits of Oregon City are required by Oregon City Municipal Code (OCMC): OCMC Title 5, Chapter 5.04 to obtain a business license before doing business. In addition, all businesses and individuals operating within the City Limits must comply with the City's Building, Zoning, Fire and Police safety requirements.

To obtain an Oregon City Business License, please contact Business Licensing at 503-496-1519 or visit [www.orcity.org/economicdevelopment/business-licenses](http://www.orcity.org/economicdevelopment/business-licenses) for more information.

Vendors related to a special event fall into two main categories:

1. Vendors servicing an event:

- Companies renting items for the event such as tents, canopies, bounce house, blow-up slide, fencing, building stage or other structure
- Private security
- Caterer serving food (but not selling food)

2. Vendors participating in an event:

- Sale merchandise
- Sale food and/or beverages
- Promote services, merchandise or commercial brand
- Solicit donations for an organization or cause

### VENDOR LIST

#### Vendor/Business Name

Food	Merchandise	Service
Contact Name		
Phone		Email
Oregon City Business License Received		Oregon City Business License #

#### Vendor/Business Name

Food	Merchandise	Service
Contact Name		
Phone		Email
Oregon City Business License Received		Oregon City Business License #

#### Vendor/Business Name

Food	Merchandise	Service
Contact Name		
Phone		Email
Oregon City Business License Received		Oregon City Business License #

**VENDOR LIST (continued)**

<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	
<b>Vendor/Business Name</b>		
Food	Merchandise	Service
Contact Name		
Phone	Email	
Oregon City Business License Received	Oregon City Business License #	