

# CITY OF OREGON CITY

Community Development Department, 320 Warner Milne Road,  
P.O. Box 3040, Oregon City, OR 97045, (503) 657-0891  
www.ci.oregon-city.or.us

## APPEAL OF A LAND USE DECISION

FILE # **AP** \_\_\_\_\_ (of File #) \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS OR PROPERTY DESCRIPTION (T/R/S) OF SUBJECT PROPERTY:

**SUBJECT OF APPEAL:** NOTICE OF DECISION DATE: \_\_\_ / \_\_\_ / \_\_\_ For File #:

The undersigned hereby appeal(s) the decision of the \_\_\_\_\_

concerning the subject case. The decision to approve \_\_\_\_\_ deny \_\_\_\_\_ the application was made at the meeting held on \_\_\_\_\_.

**REASONS FOR APPEAL:** Please include a statement identifying which approval criteria are violated by the decision and an explanation of how those criteria are violated, or stating how the decision is otherwise in violation of applicable law. Please see Chapter 17.50 of Oregon City Municipal Code for Administration & Procedures concerning Appeals.

FILING FEE PAID: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT NO.: \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Address \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Address \_\_\_\_\_

**\*\*SIGNATURES REQUIRED IF APPLICABLE\*\***

Signature \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_ Contract Purchaser \_\_\_\_\_ Lessee \_\_\_\_\_ Prospective Purchaser

## **INSTRUCTIONS FOR COMPLETING LAND USE APPLICATIONS**

- 1. All applications must be either typed or printed (black ink). Please make the words easily readable.**
- 2. The application must be submitted with the correct fee**
- 3. If you mail in the application, please check with the Planning Division to ensure that it was received and that all necessary fees and information are with the application form.**
- 4. If you wish to modify or withdraw the application, you must notify the Planning division in writing. Additional fees may be charged if the changes require new public notice and/or if additional staff work is necessary. Any refund will reflect the amount of time staff worked up until the date a letter of withdrawal is received.**
- 5. With the application form, please attach all the information you have available that pertains to the application you are submitting. All applicable standards and criteria must be addressed prior to acceptance of the application. Detailed descriptions, maps, and other relevant information should be attached and will be available for public review.**
- 6. Incomplete applications will be returned.**